

READ INSTRUCTIONS ON THE BACK BEFORE COMPLETING FORM

**2012
BOROUGH OF
WEST CONSHOHOCKEN**

OFFICIAL USE ONLY

MERCANTILE TAX RETURN

FINAL RETURN FOR CALENDAR YEAR ENDED DECEMBER 31, 2012
ESTIMATED RETURN FOR CALENDAR YEAR ENDED DECEMBER 31, 2013
Due Date March 31, 2013

DATE REC'D _____ AMT REC'D _____
CHECK NO _____ BATCH NO _____

	BUSINESS ACCOUNT NUMBER: _____	EIN/SSN: _____
	BUSINESS LOCATION: _____	
	DID YOU TERMINATE / MOVE THIS BUSINESS <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> MOVED	IF MOVED, WHERE? _____
	DATE: _____	

ENTER WHOLE DOLLAR AMOUNTS ONLY

A return must be filed even if you have no gross receipts

	DOLLARS	NO CENTS
1. Sales or Gross Receipts (January to December only)	1.	00
2. Exclusions (Must attach written proof)	2.	00
3. Taxable Gross Receipts (Line 1 Less Line 2)	3.	00
FINAL RETURN FOR YEAR ENDED DECEMBER 31, 2012	RECEIPTS FROM LINE ABOVE	
4. Wholesale	4.	00
5. Retail	5.	00
6. Service	6.	00
7. Rental / Other Income	7.	00
8. Total (add Lines 4 & 5)	8.	00
9. Deduct 2012 Estimated Tax (Paid with 2011 Return)	9.	00
10. Total Tax Due, or Credit (Line 8 Less Line 9)	10.	00
ESTIMATED TAX RETURN FOR YEAR ENDING DECEMBER 31, 2013	TAX COMPUTATIONS	
11. 2013 Estimated Tax (Must use amount shown on Line 8)	11.	00
TOTAL TAX DUE IF PAID BY MARCH 31, 2013		
12. Add Line 10 and Line 11	12.	00
PENALTY AND INTEREST IF TAX PAID AFTER MARCH 31, 2013		
13. Add: 10% Penalty if paid after March 31, 2013 (multiply Line 12 x 10%)	13.	00
14. Add: 1% Interest per month or part thereof (multiply Line 12 x 1% x No. of months)	14.	00
15. TOTAL TAX, PENALTY AND INTEREST (Add Lines 12, 13, & 14)	15.	00
LICENSE FEE		
16. Annual Business License Fee (a separate License is required for each location)	16.	00
17. Total Amount Due (Add Lines 15 & 16)	17.	00

Any Work Papers containing calculations used to determine Gross Receipts and copies of Federal Returns shall be attached to this return.

Tax return will not be considered complete unless such documents are attached.

Make Check Payable to: **WEST CONSHOHOCKEN BOROUGH**

Mail Return and Payment to: **TRI-STATE FINANCIAL GROUP**

SEND ORIGINAL WITH PAYMENT - MAKE A COPY FOR YOUR RECORDS

PO BOX 38

I declare under penalty of law that all statements made here and/or in supporting schedules are true, correct and complete to best of knowledge and belief.

BRIDGEPORT, PA 19405

610-993-8609

Print Name _____	Telephone Number _____
Signature _____	Date _____
Signature of Person Preparing Return (if other than taxpayer) _____	Date _____
Address of Preparer _____	Telephone Number _____

"As required by Pennsylvania law, West Conshohocken Borough will provide upon request a disclosure statement explaining to taxpayer their rights in certain tax proceedings involving the Borough."

NEW BUSINESS: License must be obtained prior to opening. Tax must be paid within 60 days after opening date. SEE APPLICATION FORM.

FORM MUST BE PREPARED IN ITS ENTIRETY, SIGNED AND DATED. IF NOT FORM WILL BE RETURNED AND PENALTY AND INTEREST ADDED UNTIL COMPLETED FORM IS RECEIVED.